



GIRLINGTON PRIMARY SCHOOL
Girlington Road, Bradford, West Yorkshire, BD8 9NR
Headteacher Mrs Kathryn Swales
Telephone: 01274 493543 Email: office@girlingtonprimary.co.uk

Thursday 11th April 2024

Dear Parent

There is a vacancy for a Parent Governor on the school’s governing body and I am writing to you to invite nominations for this position.

The governing body is responsible for both the conduct of the school and for promoting high standards. The governing body carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the governing body.

Governors also need what is known as ‘soft skills’ – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards.

Any parent (or carer) with a child on register at the school, including the nursery, is eligible to become a parent governor.

Following the recent re-constitution of the governing body, the following expectations for Governors have been agreed:

- attend 6 evening meetings of the full governing body over a year
- visit the school formally for monitoring purposes at least once each term i.e. 3 times a year
- visit the school informally as often as possible e.g. year group events, assemblies, celebrations, presentations
- commit to attend governor training courses
- join any additional working party set up by the governing body

If you are interested in becoming a parent governor but would like to know a bit more about what is involved, please call in to the school office and Mrs Usher will arrange for you to speak to one of our governors.

Please complete and return the nomination form below or use the one of the forms on the back of this letter to nominate either yourself or other parents for this position. Please then give it to your child’s class teacher or the school office by **Thursday 25th April 2024.**

Yours sincerely

Kathryn Swales
 Headteacher

Parent Governor Nomination Form

I would like to nominate _____ (name) for the position of Parent Governor.
 I confirm that I have spoken to him/her about this.

I would like to nominate myself _____ (name) for the position of Parent Governor.

Child’s name _____ Class _____

Signed _____ Date _____

Parent Governor Nomination Form

I would like to nominate _____ (name) for the position of Parent Governor.
I confirm that I have spoken to him/her about this.

I would like to nominate myself _____ (name) for the position of Parent Governor.

Child's name _____ Class _____

Signed _____ Date _____

Parent Governor Nomination Form

I would like to nominate _____ (name) for the position of Parent Governor.
I confirm that I have spoken to him/her about this.

I would like to nominate myself _____ (name) for the position of Parent Governor.

Child's name _____ Class _____

Signed _____ Date _____